

FACILITIES MANAGEMENT DIVISION, OL
WEEKLY REPORT PERIOD ENDING 22 APRIL 1986

1. Events of Major Interest That Have Occurred During the
Preceding Week:

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c. The installation of a microwave antenna tower for the Office of Communications has been delayed because of the bad weather. The materials were delivered and placed on the South Penthouse roof on 12 April. The roof must be dry to drill for mounting of the base. ☐

d. Renovation of the 1D Headquarters Exhibit Hall is expected to be completed on 24 April. Ceiling and wall painting is due to be completed by 22 April. Track light installation will follow. After a thorough clean up of the area the panels will be placed in the ceiling track. ☐

e. Printing of the revised last four pages of the Executive Furnishings Catalog is now complete. The new pages will be distributed this week by the Interior Design Staff, Facilities Management Division, to the 200 catalog holders. Additional copies will be available through Supply Management Branch, Supply Division, OL. This catalog provides photographs, descriptions and prices of standardized items for GS-15 and above, as well as a few common use items not restricted by grade. ☐

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f. On 14 April, Motor Pool Branch, Facilities Management Division, provided chauffeur support to the Office of Public Affairs for pick up and return of 12 University Deans participating in the DCI Program for Dean's visit.

2. Significant Events Anticipated During the Coming Week:

None

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Chief, Facilities Management Division, OL

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